

GOVERNMENT OF INDIA
(MINISTRY OF DEFENCE)

ARMED FORCES MEDICAL COLLEGE, PUNE – 411040

1. Applications are invited from the eligible citizens of India for recruitment of the following Gp 'B' (Non-Gazetted) & 'C' civilian posts in Armed Forces Medical College, Pune-40:-

Sr No	Name of the post	Pay & Allces (As per 7 th CPC)	Details						
			SC	ST	OBC	UR	PH (OH)	Total	Qualification
(a)	Animal Supervisor (Civilian) Vac- (01)	Pay Matrix Level-7	The post will be filled on Deputation. Details are available at website www.afmc.nic.in Qualification (i) Bachelors Degree in Science with Zoology as a subject from recognized university or equivalent (ii) Two yrs experience in animal breeding or animal supervision in Zoological Parks or Veterinary Hospital.						
(b)	UDC Vac- (01)	Pay Matrix Level-4	The post will be filled on Deputation. Details are available at website of AFMC www.afmc.nic.in Qualification (i) 10+2 pass or equivalent qualification from a recognized Board of University. (ii) Should have passed typewriting in English with a minimum speed of 35 wpm on computer or in Hindi with minimum speed of 30 wpm correspond to 10500 KDPH/9000 KDPH on an average of 5 key depression for each word)						
(c)	Stenographer Gde -II	Pay Matrix Level-4 Rs 25500.00	01	-	01	01	-	03	As per Appx 'A' Para 12-
(d)	Cinema Proj Gde III	Pay Matrix Level-2 Rs 19900.00	-	-	-	01	-	01	-do-
(e)	Messenger	Pay Matrix Level-1 Rs 18000.00	-	-	01	-	-	01	-do-
(f)	Watchman	Pay Matrix Level-1 Rs 18000.00	-	-	02	-	-	02	-do-
(g)	Lab Attd	Pay Matrix Level-1 Rs 18000.00	01	-	-	-	-	01	-do-
(h)	Tradesman Mate	Pay Matrix Level-1 Rs 18000.00	-	01	01	03	01 (UR)	06	-do-
(j)	Safaiwala	Pay Matrix Level-1 Rs 18000.00	02	-	02 (ESM)	02	-	06	-do-

2. Age limit (As on last date of receipt of applications)

- (a) For all posts 18-27 years (age relaxation for reserved posts as per Government of India Rules).
 (i) The upper age limit for SC/ST candidates will be relaxable by 05 years. The upper age limit for OBC candidates will be relaxable by 03 years. .
 (ii) The crucial date for determining the age limit shall be the closing date for receipt of application.

3. (a) Application (on A4 size paper) as per given format in Appx 'A' along with Admit Card (Appx 'B') duly filled/typed or neatly handwritten in English with recent passport size coloured photograph (size 4.5cm x 3.5cm) (Photograph should not be more than three months old) and relevant documents to be sent to **The Commandant, Armed Forces Medical College, Solapur Road, Wanowarie, Pune-411040**. The passport size photographs duly attested by Gazetted Officer should be affixed one on right corner of application and one on Admit card.

(b) Self attested photocopies (on A4 size white paper only) of certificates for date of birth, educational qualification, experiences, caste where applicable, discharge certificate for Ex-Servicemen, domicile certificate, and all other requisite certificate as per qualification required from appropriate institute/organization, along with Self complete postal addressed envelope (brown/white in colour & size 23 cm x 10 cm) affixing postal stamps of Rs. 25/- to be enclosed with the application.

(c) Candidate can apply for multiple posts for Messenger, Watchman, Lab Attd, Tradesman Mate and Safaiwala. However, candidate can apply only for one post among Stenographer Gde-II and Cine Projectionist Gde-III.

(d) Candidates working in Govt Offices / PSU / Autonomous body / statutory body must submit their application through proper channel while applying for the post. 'No Objection Certificate' from their Employer that they will be relieved by their Office at the time of joining must be furnished if they qualify for the post.

4. Instructions to candidates:-

(a) Applications found incomplete, incorrect, illegible, without signature, inappropriately optioned for various posts, in an inappropriate format and received after due date will be rejected without any reasons/notice and no correspondence will be entertained in this regard. Only the eligible candidates will be called for the written examination. The decision of appointing authority will be final and no (NO) appeal will be entertained.

(b) Candidate should send the application by **Ordinary Post Only**. Applications other than Ordinary post or in person will not be accepted. The unit will not be responsible for any kind of postal delay. Candidates are requested to superscribe on envelope "**APPLICATION FOR THE POST OF**" while sending the application form. The last date for receipt of application is **21** days from the date of publication of this advertisement in Employment News / prominent Dailies.

(c) **Examination** - Written exam, practical/trade test will be conducted at AFMC, Pune. The syllabus for the written exam will be based on the minimum educational qualification prescribed for each post. A bench mark percentage will be fixed depending on number of applicants for written examination. Date/ Time of written exam / practical test will be intimated in **Admit Card**.

(d) It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for written/trade test. The selection will be made strictly on merit. The decision of appointing authority regarding selection/rejection will be final.

(e) The question papers for the written test (objective type) will be bilingual i.e. English & Hindi.

(f) Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

(g) No TA/DA is admissible.

(h) **Place of Work** - AFMC, Pune 411 040 with all India Service liability.

APPLICATION FOR THE POST OF : _____

Affix recent passport size coloured photograph duly attested by Gazetted Officer

√ Please tick where applicable

1. POSTs _____

(a) Candidate can apply for only one post among (i) to ((ii)

(i) Stenographer Gde-II

(ii) Cinema Proj Gde-III

(b) Candidate can apply multiple posts among (i) to (v)

(i) Messenger

(ii) Watchman

(iii) Lab Attd

(iv) Tradesman Mate

(v) Safaiwala

Candidate can either apply for post/posts among (a) or (b) of Para 1 above, not both together, failing which the application will be rejected.

2. Name of the applicant : _____

(In block letters) Name Middle Surname

3. Father's Name :

4. Date of Birth :

D	D	M	M	Y	Y	Y	Y
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5. Age as on last date : ___ Years ___ Months ___ days
of receipt of application

6. Category of post for which applied : UR / SC / ST/OBC/PH(OH)/ESM

7. Correspondence Address :Line 1 _____
Line 2 _____
Line 3 District _____
Line 5 State & Pin code No _____

8. Permanent address : Line 1 _____
Line 2 _____
Line 3 District _____
Line 5 State & Pin code No _____

9. Nationality & Religion : Indian (Hindu/Muslim/Sikh/Christian/ etc).

10. Gender : Male/Female/Transgender

11. Marital Status : Single/Married/Widowed/Divorced

12. Educational and Technical qualification: (Mentioned only for the post you are appearing)
 (a) **Stenographer Grade-II**

Qualification	Year of passing	University /Board	Percentage
(i) 10 + 2 pass or equivalent from a recognized Board/University (ii) Skill test Norms Dictation : 10 mts @ 80 wpm Transcription: 65 mts (Eng) 75 mts (Hindi) (On Manual Typewriter) OR 50 mts. (Eng) 65 mts. (Hindi) (On Computer			
XII			
X			

- (b) **Cinema Projectionist Grade-III**

Qualification	Year of passing	University/Board	Percentage
Matriculation or equivalent from a recognized Board/University			

Certificate/ Diploma in Cinema Operation from a recognized Institution **OR** Two years experience as a Cinema Operator.

Name of the Institute/Organization	Period	Name of Certificate	Cert Yes/NO
	from to		

No of year experience	Period	Name of the Inst/Org	Experience Cert Yes/NO
	from to		

- (c) **Lab Attd**

Qualification	Year of passing	University/ Board	Percentage
Matriculation or equivalent from a recognized Board/University			

Preferably should have worked in Laboratory or Chemical /Drug factory for one year.

No of year experience	Period	Name of the Inst/Org	Experience Cert Yes/NO
	from to		

- (d) **Messenger, Watchman, Tradesman Mate and Safaiwala**

Qualification	Year of passing	University/ Board	Percentage
Matriculation or equivalent from a recognized Board/University			

ADMIT CARD

POST (S) : _____

Affix recent
passport size
coloured
photograph duly
attested by

- 1. Name :
- 2. Father's Name :
- 3. Mobile No :
- 4. E-mail ID :
- 5. Correspondence Address:-
:Line 1 _____
Line 2 _____
Line 3 _____
Line 4 District _____
Line 5 State & Pin code No _____

- *6. Date of reporting for written test :
- *7. Venue of test :

8. Instructions

- (a) Candidates are requested to carry their admit card along with ID proof: **Pan Card/Aadhar Card/Voter Card/Passport/Driving License** (in original)
- (b) Candidates are hereby advised to bring transparent writing board, black ball pen pencil and eraser. NO mobile/blue tooth and other electronic calculator/devices will be allowed in the examination hall.
- (c) Selected /Reserve candidate will be informed by postal letter/mail/mobile.
- (d) No TA/DA is admissible.
- (e) Those candidates who clear the written examination will have to attend the trade test on the same / subsequent dates. So please make your own arrangements / travels accordingly.

*To be filled by the office.

DECLARATION

13. I solemnly declare that the above particulars mentioned in the application are correct, and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere in India.

Date :

Signature of candidate

Place :

Mobile No

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E-mail ID _____

FOR OFFICE RECORD ONLY

1. Application received on
2. Application accepted/rejected
3. Reason for rejection: Underage/Overage/Documents incomplete/Photo or documents not attested/ Any other reasons to be specified:-
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4. Index/Roll No..... Date of Written test.....

Name, Rank and Signature of Scrutiny officer

Dated :